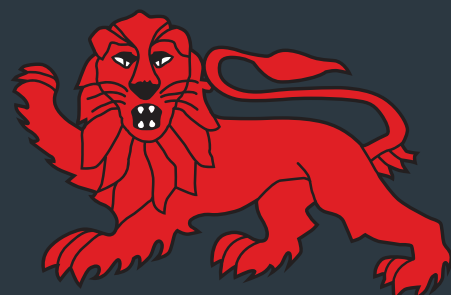
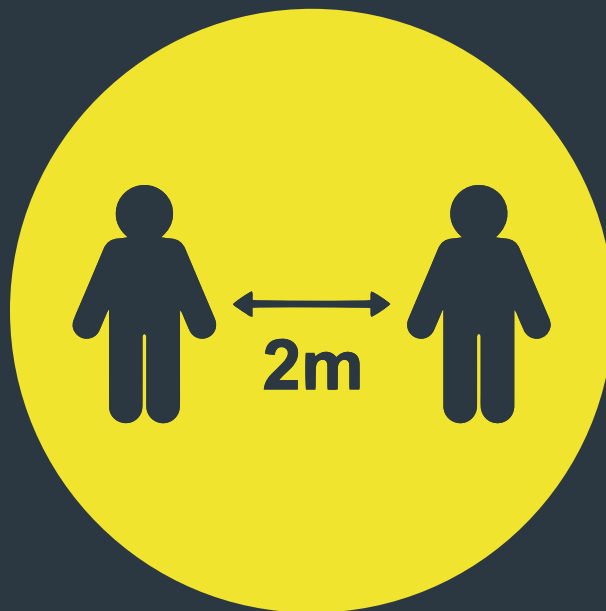


# Wilberforce Road Sports Ground

Advice and Guidance for all users to protect against COVID-19



## Welcome Back!

This document aims to set out expectations, including what you can expect from us, and what we expect from you. Although there has been much progress made in the battle against COVID-19, there remains a risk and the situation remains changeable.

We have worked hard to put safety measures in place to help protect our staff and users against COVID-19 and it is essential that all guidelines and rules introduced in this document are followed at all times.

## Opening Hours

As we move towards the new normal, Wilberforce Road Sports Ground will be open at the following times:

Monday: 08.00 - 22.00

Tuesday: 08.00 - 22.00

Wednesday: 08.00 - 22.00

Thursday: 08.00 - 22.00

Friday: 08.00 - 14.00

Saturday: 08.00 - 20.00

Sunday: 08.00 - 17.00

## Membership and Club Use

Wilberforce Road Sports Ground is reserved for **authorised users only**. Use of the facility is for users who belong to an appropriate club with a booked session or individual use with a pre-booked session.

Individual sessions are currently for track use only and will need to be booked in advance using the 'camunisport' app.

## Mobile App

To download the app, search 'camunisport' in your mobile OS app store. If you do not have access to the mobile app, sessions can be booked by calling Reception on 01223 336580 during our opening hours.

To log in, you will need your Membership ID and Pin. These can be requested by emailing [enquiries@sport.cam.ac.uk](mailto:enquiries@sport.cam.ac.uk).

## Membership & Track Pass

To be eligible to book a track session on an individual basis, you must have an appropriate membership or track pass. These can be purchased online at [www.sport.cam.ac.uk](http://www.sport.cam.ac.uk).

To find out more about track passes, please visit our website, [www.sport.cam.ac.uk/trackuse](http://www.sport.cam.ac.uk/trackuse)



## Hockey Pitch Access

Each Hockey Pitch has its own access gate. Incoming users are asked to arrive 10 minutes prior to their session start time and wait in the marked areas, specific to each pitch. Social distancing should be practiced at all times.

Once the outgoing team has exited the pitch from the exit gate, the incoming team may enter through the entry gate. Please ensure all gates are closed behind you.

**If you feel unwell or are displaying any signs or symptoms of Coronavirus, please stay at home**

**All users must exit the facility promptly after their booking has ended.**

## Safety Measures

To ensure safety and compliance with social distancing, we have introduced a few measures which you should familiarise yourself with before arriving.

### Social Distancing

Whilst using the facilities, please ensure you maintain a 2m distance between each other at all times where possible. Staff on site are there to keep you safe and may politely remind you to keep your distance.

### Car parking

At present, limited spaces are available in the overflow, front and rear car park. There are three bike sheds available for cyclists, two at the front of pavilion and one at the rear.



### Pavilion

The route through the building is strictly one way. This should be followed at all times to avoid crossing other users in areas where there isn't sufficient room to pass. The diagram shows the one way route and it will also be clearly marked with arrows on the floor. Face coverings are to be worn inside the pavilion at all times. The upstairs area is currently closed. All booking enquiries should be directed to the Sports Service.

### Changing Rooms and Showers

Changing facilities are closed until further notice. You should arrive ready to exercise.

### Face Coverings

Face coverings are to be worn by all users over the age of 12 when accessing the pavilion, unless medically exempt. Users without a face mask will be denied entry.

### Sanitiser

Please sanitise your hands regularly from the dispensers provided. Users are encouraged to

bring their own sanitiser to use in outdoor areas.

### **Toilets**

There will be limited toilet access inside the pavilion. You are asked to respect social distancing and wear a mask in these facilities. Please wash hands thoroughly for 20 seconds using warm water and the hand soap provided, drying your hands with the paper towel provided.

### **Drinking Water**

Drinking water is available but users are encouraged to bring their own from home.

### **Athletics Track & Field - Facility and Equipment**

Use of the Athletics track & field facilities must be pre booked. Users are encouraged to bring and use their own equipment. Any facility equipment that is used, with permission from the Sports Service, must be cleaned before and after use by the user. Users should bring their own cleaning products, in line of the equipment manufacturer and pre-approved by a member of staff.

Users must respect social distancing at all times and are encouraged to bring their own sanitiser and drinking water.

Users are to remain in the athletics track & field areas whilst exercising and must not access the hockey pitches.

### **Hockey Pitches and Equipment**

Use of the hockey facilities must be pre booked. Users are encouraged to bring and use their own equipment. Any facility equipment that is used, with permission from the Sports Service, must be cleaned before and after use by the user. Users should bring their own cleaning products, in line of the equipment manufacturer and pre-approved by a member of staff.

Users must respect social distancing at all times and are encouraged to bring their own sanitiser and drinking water.

Users of the hockey facilities must remain in this area and follow the directional signage to access the pitches.

### **Litter**

Please use the bins provided for waste. Black bins are for general waste and blue bins are for mixed recycling.

Any hazardous waste such as first aid or covid related items must be double bagged in a black bin bag and then stored in the designated area for 72 hours. Please ask a member of staff for assistance with this.

### **Lost Property**

Unfortunately, at this time, we are unable to retain any lost property (except valuables). Please make sure you take all personal belongings home with you.

### **Spectators**

No spectators are currently allowed on site unless supervising an under 18 year old or caring for someone with additional needs.

## Team Sports - Return to Play

The Sports Service will work with Sports Clubs and Societies to create a "Return to Play Plan" to enable a club to return safely to activity where possible, adhering to all the Government, NGB and University guidance. All clubs using Sports Service facilities must complete the return to play process before bookings can recommence.

Sports Service Process for Return to Play:

1. Clubs to communicate intended start date for activity - send to [bookings@sport.cam.ac.uk](mailto:bookings@sport.cam.ac.uk)
2. Government and National Governing Body permit activity (either at full or reduced capacity).
3. Club risk assessment(s) in place for activity inclusive of COVID-19 measures. - Send to [simon.cornish@sport.cam.ac.uk](mailto:simon.cornish@sport.cam.ac.uk)
4. Sports Service review of documentation.
5. Sports Service sign off.
6. Hirer to meet Sports Service Staff on site to run through COVID-19 Safe procedures.  
- Arrange via [lee.degrammont@sport.cam.ac.uk](mailto:lee.degrammont@sport.cam.ac.uk)
7. Review date 2 weeks after activity has commenced to ensure compliance with guidance.

**Please note, any additional time required for set up, take down and sanitising of equipment must be completed in the allocated booking time.**

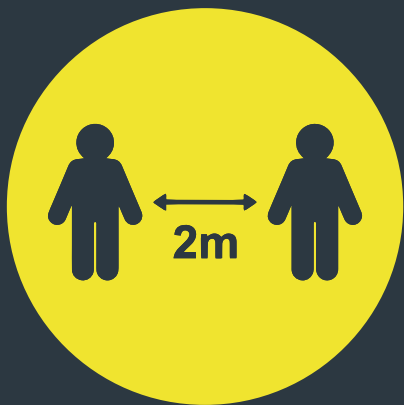
Teams/Block Bookings should not arrive more than 5 minutes before their session start time, and should wait in the designated area until a member of staff clears them for entry. This is to avoid larger groups clashing on entry and exit. All users should **follow the one way system**, which is clearly marked throughout the facility where applicable.

We are committed to making this facility clean and safe. We require your commitment to each other as facility users - we are in this together.

We adhere to the latest Government guidelines in this facility. We require you to do the same.

If you feel unwell or are displaying any signs or symptoms of Coronavirus, **please stay at home**

Please wash or sanitise your hands regularly



Please remain socially distanced whilst using the facility

Please be patient with staff and other users



Thank you