

Resources

Application Guidance

2020 - 2021

The resource application process is for clubs wishing to apply to hire space at the University of Cambridge Sports Service facilities:

Sports Centre

Sports Hall, Squash Courts, 2 Studios, Eton and Rugby Fives Courts, Strength and Conditioning in the Team Training Room, Powerlifting Platforms, and Meeting Room.

Fenner's Cricket and Tennis Ground

Cricket Pitch, Indoor Cricket School, Grass and Hard Tennis Courts.

Wilberforce Road Sports Ground

Function Room & Bar, Meeting Rooms, Sand-dressed Astro turf Pitch (Hockey and Lacrosse only), and Athletics Track and Field facilities.

Clubs can apply to make block bookings and event bookings for the academic year, both in and out of term-time, via this process.

Application Process

Application forms and guidance will be sent to all clubs via email.

Please submit your completed application, via email, to **bookings@sport.cam.ac.uk**.

It is important that both your email, and the application form, contain your club name. Failure to do so may result in your club not being considered for facility space.

Post-Submission

Applications received **before the deadline** on the **Friday 24th April 2020**, shall be considered, and a decision reached by the Friday 15th May 2020. A provisional allocation will be offered to clubs, which shall remain open to them to accept until Sunday 31st May 2020.

This allocation can be accepted by reply email, and once the following have been provided:

- 1) Copies of coaching qualification for all coaches not employed by the University of Cambridge Sports Service.
- 2) Safeguarding policy (for clubs admitting or interacting with children and/or vulnerable adults).
- 3) Health and safety policies.

Clubs already registered with the Sports Service need not provide these items again in this process.

Applications reached after the deadline on Friday 24th April 2020 will be considered for any remaining resources, following the completion of the formal allocation process on 31st May 2020.

Sports Centre Block Booking Prices 2020-2021

Activity	Community		Student	
	Peak	Off-Peak	Peak	Off-Peak
Badminton (1 Court)	£11.00	£9.00	£7.50	£5.50
1/4 Sports Hall (2 Courts)	£22.00	£18.00	£15.00	£11.00
1/2 Sports Hall (4 Courts)	£44.00	£36.00	£30.00	£22.00
Whole Sports Hall (8 Courts)	£88.00	£72.00	£60.00	£44.00
Studio	£25.00	£19.00	£17.00	£13.00
2 Studios	£50.00	£38.00	£34.00	£26.00
Squash Court	£11.00	£9.00	£7.50	£5.50
Rugby & Eton Fives Court	£6.00	£5.00	£5.00	£4.00
Team Training Room** (Strength & Conditioning Session) 1-25 participants	£65.00	£55.00	£45.00	£40.00
Team Training Room** (Strength & Conditioning Session) 26-40 participants	£90.00	£80.00	£60.00	£55.00

** Includes a Fitness Coach and Training Plan

Indoor Cricket School Booking Prices 2020 - 2021

	Community		Student/College	
	Peak	Off-Peak	Peak	Off-Peak
One Lane	£22.50	£20.00	£20.00	£15.00
Two Lanes	£45.00	£38.00	£30.00	£22.50
Three Lanes	£55.00	£50.00	£40.00	£30.00
Bowling Machine	£10.00	£10.00	£10.00	£10.00

Wilberforce Road Sports Ground Block Booking Prices 2020 - 2021

	Community		Student/College		University of Cambridge Sports Clubs	
	Peak	Off-Peak	Peak	Off-Peak	Peak	Off-Peak
Hockey Pitch (Sep-Apr)	£65.00	£48.00	£48.00	£30.00	£30.00	£20.00
Hockey Pitch (May - Aug)	£50.00	£40.00	£40.00	£20.00	£30.00	£20.00
Athletics Track Hire	£60.00	£45.00	£50.00	£40.00	£36.00	£27.00

Booking Time Periods

Peak	Monday - Friday - After 5.00pm Saturday & Sunday - All Day
Off-Peak	Monday - Friday - Before 5.00pm

Resource Allocation Priorities

University of Cambridge Sport facilities can be in high demand during University term time. To balance this demand with the priority of student sport, the following order of booking priority shall apply in the resource allocation process:

1. University of Cambridge Sports Clubs / Partner Clubs training in year round
2. University of Cambridge Sports Clubs / Partner Clubs training in three terms
3. University of Cambridge Sports Clubs / Partner Clubs training in one or two terms.
4. University of Cambridge societies/groups training in three terms.
5. University of Cambridge societies/groups training in one or two terms
6. University of Cambridge College Sports Clubs (prioritised by length / volume of bookings).
7. University of Cambridge College Societies / groups (prioritised by length / volume of bookings).
8. Non-University sports clubs/teams/individuals (prioritised by length/volume of bookings).
9. Non-University societies/non-sporting activities (prioritised by length/volume of bookings).

Allocation Factors

In addition to the allocation priority, the following factors will determine when resources shall be allocated:

- Session priority on booking form.
- Coach availability.
- Operational equipment setups.
- Allocations from previous years.

Sharing Resources

There are a number of resources that are over-subscribed. If you are a small club, your application is more likely to be successful if you are able to share a resource with another club. E.g. Team Training Room sessions. If this is the case, please make sure that this is made clear on your application form.

Events

Events are welcomed at University of Cambridge Sport facilities, however due to limited availability, applications are more likely to be successful if they are planned to take place out of term time.

In the interest of prioritising student sport and minimising disruption to regular bookings, event bookings shall be **limited to three per term** on any particular day (e.g. three Saturday events).

Event booking priorities shall be as follows:

1. University Examinations
2. Varsity matches
3. BUCS matches/events
4. University of Cambridge Sports Club events
5. University of Cambridge events
6. UK National Governing Body sporting events
7. Regional sporting events
8. Other events

Please note that provisional bookings may not be made for events. If you wish to advertise and undertake expenditure for an event, please wait until your booking has been confirmed in writing before doing so.

Off-Peak Requests

Booking requests are more likely to be accepted if they take place in off-peak periods.

Team Trials

Additional bookings during peak times are unlikely to be possible once term time begins, so please aim to schedule any team trials within existing bookings or at off-peak times. Alternatively, bookings may be requested out of term time.

Exam Closure

Please be aware that there will be four weeks in May-June each year when the sports hall and studios will not be available due to University examinations taking place. As soon as the examination dates are confirmed, clubs will be informed of any cancelled bookings.

Bank Holidays & Site Closures

	Sports Centre	Wilberforce Road Sports Ground	Fenner's Cricket & Tennis Ground
24th December (Christmas Eve)	Closed		
25th December (Christmas Day)	Closed		
26th December (Boxing Day)	Closed		
27th December	8.00am - 4.00pm	Closed	
28th December	8.00am - 4.00pm	Closed	
29th December	8.00am - 4.00pm	Closed	
30th December	8.00am - 4.00pm	Closed	
31st December (New Year's Eve)	Closed		
1st January (New Year's Day)	Closed		
Good Friday	8.00am - 4.00pm	Closed	
Easter Sunday	Closed		
Easter Monday	8.00am - 4.00pm	Closed	
Early May Bank Holiday	Normal Opening Hours		
Spring Bank Holiday	Normal Opening Hours		
Summer Bank Holiday		Closed	