

## Athletics Camp

Our Athletics camps are for young people to try out a variety of different activities and learn new skills. We offer safe, enjoyable and inclusive sessions led by fully qualified and Disclosure and Barring Service (DBS) approved coaches. Our holiday camp sessions are open to children in Year 3 to Year 9 of all abilities.

Each day will include five events such as:

- Long/Triple/High Jump
- Howlers/Discus/Shotput Throws
- 75m to 200m Sprints/Mini Hurdles
- Endurance

The sessions include coaching suitable for all abilities and a personal best recorded on a certificate for your child to take away.

**Location:** The University Athletics Track, Wilberforce Road, Cambridge CB3 9AD  
The camp will run from 9.30am–3.30pm.

**Cost:** £25.00 per day.

**Contact:** Stephen Greenwood  
Tel: 01223 336580

### **Booking Information Terms and Conditions**

#### Cancellation

We require a minimum of 48 hours' notice to cancel any session or you will be charged the full amount, unless a medical form is provided. In the event of a site closure due to power fault, severe weather conditions or any other condition, a credit note will be provided.

Payment can be made on booking at Reception or online. We do not accept Childcare vouchers.

Sessions are limited and adult:child ratios are strictly adhered to, so it is best to book early to avoid disappointment.

#### Late collection

A charge will be payable for late collection of your child(ren), this is £5.00 per 15 minutes per child and will be added to your child's membership account.

#### Personal Details

We require up to date information on each child. It is your responsibility to ensure this information is correct each time you book with us. Please ensure we are informed of any changes of address, telephone numbers, place of work or email addresses, so that our records are accurate.

### Photography / Videography

We may take photographs and videos of the children enjoying the various activities. These may be used for staff training and in promotional literature, newsletters and on the website/social media platforms. Children's names will never be associated with these photographs. You must inform us if you do not wish your child's photos to be taken.

### Alternative collectors

Staff must be informed if anyone other than yourself will be collecting your child. We will ask them to provide I.D and a password. We will hold a daily register, and your child will have to be signed in and out by the parent/carer dropping off and collecting. We will not allow a child to leave with anyone else unless we have prior consent from the parent/guardian. Once signed out your child becomes your responsibility.

### Sickness

If your child is ill or has an infectious disease we ask, for the health and welfare of all the children and staff attending, that you do not bring them in. In the event of illness occurring whilst the child is with us, we will contact you to collect them. If your child becomes ill during the day and is sent home, you will be charged for the session. We cannot re-admit a child (for children booked in on consecutive days) until 48 hours have passed with no signs of sickness or diarrhoea. Any period of sickness will be charged for in full.

### Medicines

We are unable to administer medication without consent. Please inform us if your child requires any form of medicine. Children should take their own medicine unless instructed. Medicines should be clearly labelled with the child's name and in a suitable container.

### Accidents

If your child is hurt whilst with us, we will take details on an accident report form. You will be asked to sign the register as confirmation that you have been advised of the accident. Should your child arrive at the Athletic Camp with any unusual bruising or other injury that we do not already know about, you will be asked to record details at registration.

### Behaviour Management Policy

We believe that children will flourish best in an atmosphere of mutual respect and encouragement. We concentrate on encouraging good behaviour and ensuring children enjoy their time at the activity. Staff will treat children with respect. Should the positive atmosphere of the activity club be compromised by disruptive or inappropriate behaviour, our staff will explain to the child why it is unacceptable. If the problem cannot be resolved, staff may have no choice but to contact the parent/guardian accordingly. Our staff will make you aware of any issues that have occurred.

### Safeguarding

The children are our main priority, and we have a responsibility to the children in our care to keep them safe from harm and to report any injuries that are not adequately explained or if any allegations are made. If this is the case, the safeguarding co-ordinator will follow our safeguarding policy.

### Equal Opportunities

The activity is open to all children regardless of colour, creed, race, culture, ability or disability.

### Complaints

We are confident that your child will have a fantastic time, but if you are not entirely satisfied with any part of your experience, please don't hesitate to get in touch with us. We will work hard to resolve your situation.

### Staff

All staff employed undergo an enhanced DBS check with the Disclosure and Barring Service.

### Privacy Notice

The University Sports Service will hold your email address, and the information provided solely for the purpose of sending you information about the Athletic Camp. We are committed to protecting your personal information and being transparent about what information we hold. We will not pass on information about you to third parties. Please read our full data protection statement at: [How we use your personal information \(general\) | Information Compliance](#)

### Liability

The University Sports Service is not liable for any injuries, loss or damage to person or property, however caused, arising out of or in connection with your child taking part in the Athletics Camp.

Our public liability insurance provides unlimited cover. A copy is on display at Reception.

### Personal Property

We accept no responsibility for loss or damage to personal property, however caused, during the child's time with us.

*Terms and conditions are correct at the time of booking. The management reserve the right to change the contract conditions at any time. These will be published and up to date for agreement at the time of booking.*